



**Iroquois County Public Health Department  
Board of Health (BOH)  
1001 E. Grant  
Watseka, IL 60970  
March 2, 2022, at 6:00 p.m.**

**MEMBERS PRESENT:**

Mrs. Michelle Fairley, President  
Dr. Philip Zumwalt, Vice-President  
Mrs. Lisa Breymeyer, Secretary  
Mrs. Barbara Offill  
Dr. James Tungate- via phone  
Dr. Rodney Yergler

**MEMBERS ABSENT:**

Ms. Susie Legan  
Dr. Aravind Reddy

**OTHERS PRESENT:**

Mrs. Dee Ann Schippert, ICPHD  
Mrs. Taylor Eades, ICPHD

**CALL MEETING TO ORDER:** Michelle Fairley, President, called the Iroquois County Public Health Department Board of Health meeting to order at 6:03 PM on Wednesday, March 2, 2022, in the Iroquois County Administrative Center board room. Roll call was taken.

**APPROVE AGENDA:** Dr. Yergler made a motion to approve the agenda as presented. Motion seconded by Dr. Zumwalt and approved by voice vote.

**PUBLIC COMMENTS:** No public comments.

**APPROVAL OF JANUARY 5, 2022 BOH MEETING MINUTES:** A copy of the January 5, 2022 Board of Health meeting minutes was distributed for review and approval. Mrs. Breymeyer made a motion to approve the January 5, 2022 meeting minutes as presented. Motion seconded by Mrs. Offill and approved by voice vote.

**APPROVAL OF FEBRUARY 4, 2022 BOH FINANCE COMMITTEE MEETING MINUTES:** A copy of the February 4, 2022 Board of Health Finance Committee meeting minutes was distributed for review and approval. Mrs. Breymeyer made a motion to approve the February 4, 2022 meeting minutes as presented. Motion seconded by Dr. Zumwalt and approved by voice vote.

**REVIEW AND APPROVAL OF CLAIMS FOR FEBRUARY 2022:** A claims listing for February 2022 was distributed for review and approval. Discussion was held regarding February 2022 Claims. Mrs. Schippert informed the board that the charge for painting was to repair wall damage and paint the back ICPHD office that had been restructured, including the removal of cubicles. Discussion was held regarding ICPHD employee mileage. The board discussed support supplies for COVID-19 positive individuals through the COVID-19 Contract Tracing Grant and individuals over the age of 60 through the Emergency Senior Services Grant. Discussion was held regarding the increase in cost for vaccines and medical supplies. Mrs. Breymeyer moved to approve the claims for February 2022 as presented. Motion seconded by Dr. Yergler. Approved by roll call vote: Aye- Michelle Fairley, Dr. Zumwalt, Lisa Breymeyer, Barbara Offill, Dr. Tungate- via phone, Dr. Yergler; Absent- Susie Legan, Dr. Reddy. A copy of ICPHD's cash balance as of March 2, 2022, was distributed for review.

**REVIEW AND APPROVAL OF ICPHD ELEVATED BLOOD LEAD LEVEL FOLLOW-UP POLICY:** Mrs. Schippert presented a revised policy for elevated blood lead level follow-up that aligns with the Illinois state recommendations. Discussion was held. Dr. Yergler made a motion to approve the policy as presented. Motion seconded by Mrs. Breymeyer and approved by voice vote.

**ICPHD ADMINISTRATOR REPORTS:**

- a. Pandemic Update- Mrs. Schippert informed the board of current COVID-19 statistics for Iroquois County. Discussion was held regarding Iroquois County COVID-19 activities including mitigation, response, testing, and reporting. The board discussed the residual effects individuals are experiencing from COVID-19.
- b. Grants and Contracts Update- A copy of the ICPHD grants and contracts list through February 2022 was distributed for review. Discussion was held regarding ICPHD grants and contracts.

- c. ICPHD Programs Update- A copy of the ICPHD's summary report of programs for February 2022 was distributed for review. The board discussed issuing late fees for food establishments who have not paid for their 2022 food permit. Board members discussed the increase in educational presentations provided by ICPHD. Discussion was held regarding ICPHD reportable programs.
- d. Administrator Comments- No additional comments.

**EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees: N/A**

**APPROVE COVID-19 CRISIS GRANT ALLOCATED STAFF RETENTION PAY:** The board discussed the opportunity for staff retention pay through the COVID-19 Crisis Grant. Mrs. Schippert reported that ICPHD currently has 16 full time, 6 part time, and 8 PRN staff members. An allocation for \$1000 for each full-time staff member, \$500 for each part-time staff member, and \$250 for each PRN staff member has been approved by IDPH to be paid from the COVID-19 Crisis Grant, pending Iroquois County Board of Health approval. Dr. Yergler made a motion, seconded by Mrs. Offill to approve staff retention pay of \$1000 for each full-time staff member, \$500 for each part-time staff member, and \$250 for each PRN staff member to be paid in the upcoming pay period. Motion approved by roll call vote: Aye- Michelle Fairley, Dr. Zumwalt, Lisa Breymeyer, Barbara Offill, Dr. Tungate- via phone, Dr. Yergler; Absent- Susie Legan, Dr. Reddy.

**OLD BUSINESS:** No old business.

**NEW BUSINESS:** Mrs. Schippert informed the board that ICPHD's financial officer, Samantha West, has been assisting Livingston County Public Health Department with Senior Services billing as they have had significant staff turn over and requested assistance training new staff. The board discussed new state legislation that may affect Board of Health authority in regards to farmers market inspection fees and regulation.

**ADJOURNMENT:** Dr. Yergler made a motion, seconded by Dr. Zumwalt, to adjourn at 7:03 PM on Wednesday, March 2, 2022. Motion approved by unanimous voice vote. The next scheduled full Board of Health meeting is Wednesday, May 4, 2022, at 6:00 PM in the Iroquois County Administrative Center boardroom.

  
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Lisa Breymeyer, Secretary  
Iroquois County Public Health Department  
Board of Health

  
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Date