



**Iroquois County Public Health Department
Board of Health Finance Committee
1001 E. Grant
Watseka, IL 60970
September 3, 2025 at 4:30 PM**

MEMBERS PRESENT:

Dr. Philip Zumwalt, Chairman
LuAnn Armantrout, Secretary
Lyle Behrends

MEMBERS ABSENT:

OTHERS PRESENT:

Robin Allen, ICPHD Administrator
Tyler Robinson, ICPHD

CALL MEETING TO ORDER: Dr. Zumwalt, Chairman, called the Iroquois County Public Health Department Board of Health Finance Committee meeting to order at 4:38PM on Wednesday, September 3, 2025, in the Iroquois County Public Health Department Administration Office. Roll call was taken.

APPROVE AGENDA: Lyle Behrends made a motion to approve the agenda. Motion seconded by LuAnn Armantrout and approved by voice vote.

PUBLIC COMMENTS: N/A

REVIEW AND APPROVAL OF CLAIMS FOR AUGUST 2025: A claims listing for August 2025 was reviewed for approval. LuAnn Armantrout inquired about a claim for immunizations. Robin explained that ICPHD is preparing for the next flu season and intends to offer a nasal flu mist as well. Lyle Behrends made a motion to approve the August 2025 claims as submitted. Motion seconded by LuAnn Armantrout and approved by roll call vote: Aye – Dr. Zumwalt, Lyle Behrends, and LuAnn Armantrout.

ICPHD ADMINISTRATOR ROBIN ALLEN:

- A. GRANTS & CONTRACTS:** Robin Allen detailed the current grants and contracts list for FY2026. She explained that the Public Health Emergency Preparedness grant is the only grant left to be finalized. In conclusion, Robin gave an update on the respiratory grant.
- B. REVIEW OF ICPHD PROGRAM SUMMARY REPORT:** A copy of ICPHD's August program summary report was distributed for review and discussion. Robin began by providing context concerning the Environmental Health program. 30 food inspections, 23 temporary food inspections, 36 mosquito samples, 14 water samples, and 5 radon kits were detailed. Robin then discussed a rise in childhood immunizations for the month of August due to children returning to the classroom. Two animal bites were reported but neither required rabies treatment. However, a suspected case of varicella was brought to the board's attention. The children affected were not vaccinated. In addition, three TB tests were done and 1 new case of tuberculosis was investigated. Robin continued by reporting that 19 hemoglobin and 19 lead screenings were completed during the month of August. Furthermore, ICPHD held 17 education presentations including 12 Narcan trainings and 5 CPR trainings. ICPHD nurses also provided a health assessment for 17 prisoners at the Iroquois County Jail. To conclude, Robin provided program numbers for the Senior Services department and spoke about the new PEARLS program. A total of 206 seniors are currently enrolled in ICPHD senior services.
- C. ADMIN COMMENTS:** Robin Allen began by detailing a few upcoming flu clinics and spoke about a mobile dental clinic coming to Iroquois County. To conclude, Robin provided synopses of the new medical record keeping software.

EXECUTIVE SESSION – 5 ILCS 120/2[c]: THE APPOINTMENT, EMPLOYMENT, OR COMPENSATION OF PUBLIC EMPLOYEES: At 4:58 PM, Lyle Behrends made a motion to enter executive session. Motion seconded by LuAnn Armantrout and was approved by voice vote.

At 5:02 PM, Lyle Behrends made a motion to leave executive session and resume normal business. Motion seconded by Luann Armantrout and was approved by voice vote.

APPROVE FY2024 ANNUAL REPORT: A copy of the FY 2024 Annual report was distributed for review. Lyle Behrends made a motion to approve the FY 2024 Annual Report as presented. Motion seconded by LuAnn Armantrout and was approved by voice vote.

OLD BUSINESS: N/A

NEW BUSINESS: N/A

ADJOURNMENT: Lyle Behrends made a motion, seconded by LuAnn Armantrout, to adjourn at 5:05PM on Wednesday, September 3, 2025. Motion approved by unanimous voice vote.



LuAnn Armantrout, Secretary
Iroquois County Public Health Department
Board of Health



Date