



**Iroquois County Public Health Department
Board of Health Meeting
1001 East Grant Street
Watseka, IL 60970
November 6, 2024 at 6:00 PM**

MEMBERS PRESENT:

Dr. Phillip Zumwalt, President
Dr. Rodney Yergler
Ms. LuAnn Armantrout, Secretary
Mrs. Brenda Burnett (6:10pm)
Ms. Jolene Foster
Dr. Rodney Yergler

MEMBERS ABSENT:

OTHERS PRESENT:

Ms. Robin Allen, ICPHD Administrator
Mr. Tyler Robinson, ICPHD
Mr. John Shure, County Chairman

CALL MEETING TO ORDER: Dr. Zumwalt, President, called the Iroquois County Public Health Department Board of Health meeting to order at 6:00 PM on Wednesday, November 6, 2024, in the Iroquois County Board Room. Roll call was taken.

APPROVE AGENDA: Lyle Behrends made a motion to approve the agenda with the fiscal year dates corrected. Motion seconded by LuAnn Armantrout and was approved by voice vote.

PUBLIC COMMENTS: Mr. John Shure, Iroquois County Board Chairman, began by stating that the county is in the process of allowing a local representative to acquire office space in the building. However, Chairman Shure made it known to the board that office space, currently in use by the Iroquois County Public Health Department, was being considered. Furthermore, John provided adequate documentation in the form of a blueprint that represented the counties options in this decision. He finished by making himself available to the ICPHD Public Health Administrator, Robin Allen, to discuss the potential changes to the health department's space.

APPROVE MEETING MINUTES FOR AUGUST 5, 2024 BOH MEETING: A copy of the August 5, 2024 BOH meeting minutes was reviewed for approval. LuAnn Armantrout made a motion to approve the August 5, 2024 BOH meeting minutes as presented. Motion seconded by Jolene Foster and was approved by voice vote.

APPROVE MEETING MINUTES FOR AUGUST 29, 2024 BOH SPECIAL MEETING: A copy of the August 29, 2024 BOH special meeting minutes was reviewed for approval. Dr. Yergler made a motion to approve the August 29, 2024 BOH special meeting minutes as presented. Motion seconded by Lyle Behrends and was approved by voice vote.

APPROVE MEETING MINUTES FOR SEPTEMBER 4, 2024 BOHF MEETING: A copy of the September 4, 2024 BOH Finance Committee meeting minutes was reviewed for approval. LuAnn Armantrout made a motion to approve the September 4, 2024 BOHF Committee meeting minutes as presented. Motion seconded by Lyle Behrends and was approved by voice vote.

APPROVE MEETING MINUTES FOR OCTOBER 2, 2024 BOHF MEETING: A copy of the October 2, 2024 BOHF Committee meeting minutes was reviewed for approval. Lyle Behrends made a motion to approve the October 2, 2024 BOHF Committee meeting minutes as presented. Motion seconded by LuAnn Armantrout and was approved by voice vote.

APPROVE MEETING MINUTES FOR OCTOBER 2, 2024 BOH SPECIAL MEETING: A copy of the October 2, 2024 BOH special meeting minutes was reviewed for approval. Dr. Yergler made a motion to approve the October 2, 2024 BOH special meeting minutes as presented. Motion seconded by Jolene Foster and was approved by voice vote.

REVIEW AND APPROVAL OF CLAIMS FOR OCTOBER 2024: A claims listing for October 2024 was distributed for review and approval. Dr. Yergler made a motion to approve the October 2024 claims. Motion seconded by LuAnn

Armantrout and was approved by roll call vote: Aye – Dr. Phillip Zumwalt, Dr. Rodney Yergler, Jolene Foster, Brenda Burnett, Lyle Behrends, and LuAnn Armantrout.

REVIEW AND APPROVE FY 2023 ANNUAL REPORT: A copy of the FY 2023 Annual Report was disturbed for review and approval. Brenda Burnett made a motion to approve the FY 2023 Annual Report bearing any typographical revisions. Motion seconded by Dr. Yergler and was approved by voice vote.

ICPHD ADMINISTRATOR ROBIN ALLEN:

A. GRANTS AND CONTRACTS UPDATE: A copy of the ICPHD grants and contracts list through October 2024 was distributed for review and discussion. ICPHD Public Health Administrator, Robin Allen, provided updates regarding the Tobacco grant, the Respiratory Surveillance & Outbreak Response grant, and the Emergency Senior Services grant respectively.

B. ICPHD PROGRAM UPDATE: A copy of the 2024 October Program Summary Report was distributed for review. ICPHD Public Health Administrator, Robin Allen, provided context pertaining to the departments vaccination numbers compared to previous seasons. Furthermore, Robin explained that more water samples were being returned as “unsatisfactory” in comparison to previous fiscal years. To conclude, Robin detailed some issues with the departments’ mosquito traps and opportunities for community outreach.

C. ADMINISTRATOR COMMENTS:

D. IPLAN UPDATE: ICPHD Executive Assistant and IPLAN Community Coordinator, Tyler Robinson, provided an update regarding the 2024-2029 IPLAN process. After convening on October 24th, 2024, Tyler explained that subcommittee meeting dates had been set and that they would be taking place later in the week.

EXECUTIVE SESSION – 5 ILCS 120/2(c): THE APPOINTMENT, EMPLOYMENT, AND COMPENSATION OF PUBLIC EMPLOYEES: LuAnn Armantrout made a motion to move into executive session. Motion seconded by Lyle Behrends and was approved by voice vote at 6:43 PM.

At 6:58 PM, Lyle Behrends made a motion to leave executive session and resume normal session. Motion seconded by LuAnn Armantrout and was approved by voice vote.

DISCUSS BOH MEMBER TERMS: Discussion was held regarding Board of Health member terms.

ESTABLISH AND APPROVE BOH AND BOHF FY 2025 MEETING DATES: A proposed meeting schedule for FY 2025 was distributed for review. Discussion was held. Dr. Yergler made a motion to approve the FY 2025 meeting schedule with the stipulation that the Board of Health Finance Committee meetings would be changed to the first Wednesday of any given month at 5:00pm and all regularly scheduled Board of Health meetings would be changed to the first Wednesday of each month at 6:00pm instead of the first Monday. Motion seconded by Brenda Burnett and approved by voice vote.

ELECT BOH OFFICERS FOR FY 2025: Brenda Burnett made a motion to elect Dr. Philip Zumwalt as president, Dr. Rodney Yergler as vice-president, and LuAnn Armantrout as secretary for the Iroquois County Public Health Department Board of Health. Motion seconded by Lyle Behrends and was approved by roll call vote: Aye – Dr. Phillip Zumwalt, Jolene Foster, Rodney Yergler, Brenda Burnett, Lyle Behrends, and LuAnn Armantrout.

ELECT BOHF COMMITTEE OFFICERS FOR FY 2025: Dr. Rodney Yergler made a motion to elect Dr. Philip Zumwalt as president and LuAnn Armantrout as secretary of the Iroquois County Public Health Department Board of Health Finance Committee. Motion seconded by Brenda Burnett and was approved by voice vote.

OLD BUSINESS: N/A

NEW BUSINESS: N/A

ADJOURNMENT: At 7:18 PM, Dr. Yergler made a motion to adjourn. Motion seconded by Brenda Burnett and was approved by voice vote.

LuAnn Armantrout

LuAnn Armantrout, Secretary

Iroquois County Public Health Department

Board of Health

1/8/25

Date

