



**Iroquois County Public Health Department
Board of Health Meeting
1001 East Grant Street
Watseka, IL 60970
November 5th, 2025 at 6:00 PM**

MEMBERS PRESENT:

Dr. Phillip Zumwalt, President
Ms. LuAnn Armantrout, Secretary
Mr. Lyle Behrends
Ms. Jolene Foster
Ms. Daniele Milazzo

MEMBERS ABSENT:

Dr. Jacqueline Yu
Mrs. Brenda Burnett
Dr. Rodney Yergler, Vice-President

OTHERS PRESENT:

Ms. Robin Allen, ICPHD Administrator
Mr. Tyler Robinson, ICPHD

CALL MEETING TO ORDER: Dr. Zumwalt, President, called the Iroquois County Public Health Department Board of Health meeting to order at 6:04 PM on Wednesday, November 5th, 2025, in the Iroquois County Board Room. Roll call was taken.

APPROVE AGENDA: LuAnn Armantrout made a motion to approve the amended agenda. Motion seconded by Jolene Foster and was approved by voice vote.

PUBLIC COMMENTS: N/A

APPROVE MEETING MINUTES FOR AUGUST 6, 2025 BOH MEETING: A copy of the August 6th, 2025 BOH meeting minutes was reviewed for approval. Lyle Behrends made a motion to approve the August 6th, 2025 BOH meeting minutes as presented. Motion seconded by Jolene Foster and was approved by voice vote.

APPROVE MEETING MINUTES FOR SEPTEMBER 3, 2025 BOHFC MEETING: A copy of the September 3rd, 2025 BOHFC meeting minutes was reviewed for approval. Lyle Behrends made a motion to approve the September 3rd, 2025 BOH meeting minutes as presented. Motion seconded by LuAnn Armantrout and was approved by voice vote.

APPROVE MEETING MINUTES FOR OCTOBER 1, 2025 BOHFC MEETING: A copy of the October 1st, 2025 BOHFC meeting minutes was reviewed for approval. Lyle Behrends made a motion to approve the October 1st, 2025 BOHFC meeting minutes as presented. Motion seconded by Jolene Foster and was approved by voice vote.

RE-REVIEW AND APPROVE CLAIMS FOR SEPTEMBER 2025: A claims listing for September 2025 was distributed for review and approval. Lyle Behrends made a motion to approve the September 2025 claims. Motion seconded by LuAnn Armantrout and was approved by roll call vote: Aye - Dr. Phillip Zumwalt, Jolene Foster, Lyle Behrends, Dr. Daniele Milazzo, and LuAnn Armantrout.

REVIEW AND APPROVAL OF CLAIMS FOR OCTOBER 2025: A claims listing for October 2025 was distributed for review and approval. LuAnn Armantrout made a motion to approve the October 2025 claims. Motion seconded by Jolene Foster and was approved by roll call vote: Aye - Dr. Phillip Zumwalt, Jolene Foster, Lyle Behrends, Dr. Daniele Milazzo, and LuAnn Armantrout.

ICPHD ADMINISTRATOR ROBIN ALLEN:

- A. GRANTS AND CONTRACTS UPDATE:** A copy of the ICPHD grants and contracts list for FY 2026 was distributed for review and discussion. Robin explained that most of the departments' grants have been executed. In addition, the Respiratory Surveillance & Outbreak Response grant was tentatively pulled by

the federal government, so ICPHD has attempted to bill this grant. Robin concluded by providing an update in regard to the Radon grant.

- B. ICPHD PROGRAM UPDATE:** A copy of the October 2025 program summary report was distributed for review. Robin Allen stated that Environmental Health performed 27 temporary food inspections and 16 mosquito traps to end the season. Community Health provided 111 childhood immunizations and 165 adult immunizations in the month of October. ICPHD took part in two flu clinics at Heritage Woods and the Ark respectively. In addition, Robin provided an update regarding the start of our STI program. Robin explained that one person had been successfully treated for rabies. 1 case of Varicella was also addressed. ICPHD held 5 community outreach events during the month of October. These included two K-12 CPR education events, two Flu clinics, and 1 CPR training. ICPHD also took part in the Watseka Trunk or Treat and interacted with 376 different kids and their families. Furthermore, Robin stated that the Vision & Hearing program tested 389 children for vision and 531 children for hearing. To conclude, she provided context on the Senior Services Programs intensive casework increasing.
- C. ADMINISTRATOR COMMENTS:** Robin began by sharing that ICPHD will be hosting their second Mobile Dental Clinic on Thursday, November 6th, 2025 with a full schedule. This event is hosted by the Community Health Partnership of Illinois. In addition, she introduced Dr. Daniele Milazzo as a new Board of Health member. Furthermore, Robin provided context about her employee evaluation process and an update on department policies. To conclude, Robin explained that the Environmental Department is currently in-training to offer food protection safety management courses during FY 2026.

EXECUTIVE SESSION – 5 ILCS 120/2(c): THE APPOINTMENT, EMPLOYMENT, AND COMPENSATION OF PUBLIC EMPLOYEES: At 6:37 PM, Lyle Behrends made a motion to enter executive session. Motion seconded by LuAnn Armantrout and was approved by voice vote.

At 6:50 PM, Lyle Behrends made a motion to leave executive session and resume normal session. Motion seconded by Jolene Foster and was approved by voice vote.

DISCUSS AND APPROVE PUBLIC HEALTH ADMINISTRATOR'S CONTRACT: Discussion was held regarding the public health administrator's contract. Lyle Behrends made a motion to approve the public health administrator's two year contract with a 4% cost of living adjustment for year one. Salary for year two to be discussed again before the new budget year. Motion seconded by Jolene Foster and was approved by roll call vote: Aye - Dr. Phillip Zumwalt, Jolene Foster, Lyle Behrends, Dr. Daniele Milazzo, and LuAnn Armantrout.

DISCUSS AND APPROVE FY 2026 MEETING SCHEDULE: Discussion was held regarding the FY 2026 Board of Health meeting schedule. Lyle Behrends made a motion to approve the FY 2026 meeting schedule as stated. Motion seconded by Jolene foster and was approved by voice vote.

REVIEW BOARD OF HEALTH MEMBER TERMS AND ELECT OFFICER POSITIONS: The Board of Health discussed Board of Health member terms and officer positions. The election of officer positions was tabled until the next regularly scheduled Board of Health meeting.

OLD BUSINESS: N/A

NEW BUSINESS: Discussion was held regarding the implementation of a cottage food license fee.

ADJOURNMENT: At 7:15 PM, Dr. Daniele Milazzo made a motion to adjourn. Motion seconded by Lyle Behrends and was approved by voice vote.

LuAnn Armantrout

LuAnn Armantrout, Secretary

Iroquois County Public Health Department

Board of Health

12/2/25

Date

