



**Iroquois County Public Health Department
Board of Health Finance Committee
1001 E. Grant
Watseka, IL 60970
December 4th, 2024 at 5:00 PM**

MEMBERS PRESENT:

Dr. Philip Zumwalt, Chairman
LuAnn Armantrout, Secretary
Mr. Lyle Behrends

MEMBERS ABSENT:

OTHERS PRESENT:

Robin Allen, ICPHD Administrator
Tyler Robinson, ICPHD

CALL MEETING TO ORDER: Dr. Zumwalt, Chairman, called the Iroquois County Public Health Department Board of Health Finance Committee meeting to order at 5:01PM on Wednesday, December 4, 2024, in the Iroquois County Public Health Department Administration Office. Roll call was taken.

APPROVE AGENDA: Lyle Behrends made a motion to approve the agenda. Motion seconded by LuAnn Armantrout and approved by voice vote.

PUBLIC COMMENTS: N/A

REVIEW AND APPROVAL OF CLAIMS FOR NOVEMBER 2024: A claims listing for November 2024 was reviewed for approval. Lyle Behrends started by discussing a claim regarding business cards for the new administrator. LuAnn Armantrout then brought attention to a claim in relation to a transfer of funds to the county. Furthermore, she questioned a claim concerning radio advertising. Tyler Robinson, ICPHD Executive Assistant, provided context pertaining to the radio advertising and claimed that additional funds are still available if ICPHD wishes to advertise their services further. Robin Allen, ICPHD Administrator, continued by updating the Board of Health Finance Committee on the Blue Fitness gym membership and discussion was held. She went on to discuss how to make the best use of the remaining employee retention funds. LuAnn Armantrout made a motion to approve the November 2024 claims as submitted. Motion seconded by LuAnn Armantrout and approved by roll call vote: Aye – Dr. Zumwalt, Lyle Behrends, and LuAnn Armantrout

REVIEW FINANCIAL DATA FOR NOVEMBER 2024: Financial data for November 2024 was distributed for review. Lyle Behrends inquired about the police service contract and discussion was held. A copy of ICPHD's cash balance was then distributed for review.

REVIEW ICPHD PROGRAM SUMMARY REPORT: A copy of ICPHD's program summary report was distributed for review and discussion. Robin Allen started by detailing a few year-end results in environmental health. Robin stated that the Environmental Health department performed 457 food sanitation inspections in 2024 but less well inspections overall. Furthermore, Iroquois County experienced more boil orders this year than in previous years due to multiple different water main breaks. Mosquito trap numbers were reported lower than last year due to a few of the traps being damaged. Robin spoke that new traps are a consideration but the department is trying to repair the damages ones first. LuAnn Armantrout concluded environmental health program discussions by asking about the increase in food complaints compared to previous years. Community Health program numbers, such as immunizations, were slightly down compared to previous years. Robin continued discussions by declaring a few of her objectives over the next year such as increasing community outreach events, immunization numbers, and looking into possibly reigniting the breast and cervical program.

2024-2029 IPLAN UPDATE: Tyler Robinson provided an update regarding the 2024-2029 IPLAN. He explained that the plan was entering its' final stages. Tyler proclaimed his intent to present a final draft to the Board of Health for approval at the next regularly scheduled Board of Health meeting in January.

EXECUTIVE SESSION – 5 ILCS 120/2[c]: THE APPOINTMENT, EMPLOYMENT, OR COMPENSATION OF PUBLIC EMPLOYEES: Executive session was not needed.

OLD BUSINESS: Robin Allen began by updating the Board of Health Finance Committee about a new equipment and storage log. She explained that this log would feature up-to-date information regarding each piece of clothing, key, and equipment distributed to any previous or current employee. Robin followed up by explaining the status of

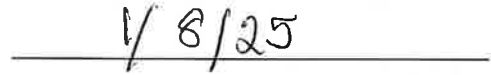
ICPHD's employment opportunities. In addition, Robin detailed her plans to connect with employees through all-staff meetings and other team building exercises. Lyle Behrends interjected in order to bring attention to and discuss the topic of Show Bus transportation. Discussion was held regarding the status of the transportation agreement and the future of transportation services in Iroquois County.

NEW BUSINESS: N/A

ADJOURNMENT: Lyle Behrends made a motion, seconded by LuAnn Armantrout, to adjourn at 5:55PM on Wednesday, December 4, 2024. Motion approved by unanimous voice vote.



LuAnn Armantrout, Secretary



Date

Iroquois County Public Health Department

Board of Health