



**Iroquois County Public Health Department
Board of Health (BOH)
1001 E. Grant
Watseka, IL 60970
May 4, 2022, at 6:00 p.m.**

MEMBERS PRESENT:

Mrs. Michelle Fairley, President
Dr. Philip Zumwalt, Vice-President
Mrs. Lisa Breymeyer, Secretary
Ms. Susie Legan
Mrs. Barbara Offill
Dr. James Tungate- via phone
Dr. Rodney Yergler

MEMBERS ABSENT:

Dr. Aravind Reddy

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD
Mrs. Taylor Eades, ICPHD
Mrs. Gina Greene, ICPHD

CALL MEETING TO ORDER: Michelle Fairley, President, called the Iroquois County Public Health Department Board of Health meeting to order at 6:02 PM on Wednesday, May 4, 2022, in the Iroquois County Administrative Center board room. Roll call was taken.

APPROVE AGENDA: Mrs. Offill made a motion to approve the agenda as presented. Motion seconded by Dr. Zumwalt and approved by voice vote.

PUBLIC COMMENTS: No public comments.

APPROVAL OF MARCH 2, 2022 BOH MEETING MINUTES: A copy of the March 2, 2022 Board of Health meeting minutes was distributed for review and approval. Dr. Tungate made a motion to approve the March, 2022 meeting minutes as presented. Motion seconded by Dr. Yergler and approved by voice vote.

APPROVAL OF APRIL 6, 2022 BOH FINANCE COMMITTEE MEETING MINUTES: A copy of the April 6, 2022 Board of Health Finance Committee meeting minutes was distributed for review and approval. Mrs. Breymeyer made a motion to approve the April 6, 2022 meeting minutes as presented. Motion seconded by Mrs. Offill and approved by voice vote.

REVIEW AND APPROVAL OF CLAIMS FOR APRIL 2022: A claims listing for April 2022 was distributed for review and approval. Discussion was held regarding April 2022 Claims. Mrs. Schippert explained ICPHD copier cost increase due to COVID-19. The board discussed a claim used to provide temporary housing for a homeless veteran. This purchase was approved and covered through the Emergency Senior Services Grant. Discussion was held regarding promotion of the Emergency Senior Services Program. Dr. Yergler moved to approve the claims for April 2022 as presented. Motion seconded by Ms. Legan. Approved by roll call vote: Aye- Michelle Fairley, Dr. Zumwalt, Lisa Breymeyer, Susie Legan, Barbara Offill, Dr. Tungate- via phone, Dr. Yergler; Absent- Dr. Reddy. A copy of ICPHD's cash balance as of May 4, 2022, was distributed for review.

REVIEW AND APPROVAL EMERGENCY SENIOR SERVICES SUPPORT SUPPLY PREPAID CARD: Mrs. Schippert purposed that ICPHD purchase a prepaid card to use to purchase necessities for clients in urgent need through the Emergency Senior Services Grant. Currently ICPHD does not possess a credit card. The card would be used for items that are not able to be purchased at businesses that have a billable account with ICPHD. Currently ICPHD staff use personal credit cards and submit for reimbursement, which can take up to 6 weeks. The board discussed having items on hand that are frequently requested by clients. Mrs. Schippert informed the board that ICPHD does have some items on hand. Discussion was held regarding the amount of money to put on the prepaid card and whether or not to use a store specific or visa card. Mrs. Schippert explained that ICPHD planned to track purchases using the prepaid card diligently and would record transactions like any other for the program. Mrs. Schippert would keep the card locked in her office and use of the card would be approved before card leaving the office. Discussion was held. The board discussed the possibility of ICPHD having a credit card. Ms. Legan made a motion, seconded by Mrs. Offill, to approve the claim for a \$1000 visa prepaid card to use to purchase client support

supplies through the Emergency Senior Services Grant. Approved by roll call vote: Aye- Michelle Fairley, Dr. Zumwalt, Lisa Breymeyer, Susie Legan, Barbara Offill, Dr. Tungate- via phone, Dr. Yergler; Absent- Dr. Reddy.

ICPHD ADMINISTRATOR REPORTS:

- a. Pandemic Update- Mrs. Schippert informed the board of current COVID-19 statistics for Iroquois County. Discussion was held regarding Iroquois County COVID-19 activities including mitigation, response, testing, and reporting.
- b. Grants and Contracts Update- A copy of the ICPHD grants and contracts list through April 2022 was distributed for review. Mrs. Schippert informed the board that she was looking into applying for the IPHA Community Engagement for Alzheimer's Disease Early Detection and Awareness Campaign Grant. Discussion was held regarding ICPHD grants and contracts.
- c. ICPHD Programs Update- A copy of the ICPHD's summary report of programs for April 2022 was distributed for review. Mrs. Greene provided information regarding education programs she has and plans to provide in communities throughout Iroquois County. Board members discussed the increase in educational presentations provided by ICPHD. Discussion was held regarding ICPHD reportable programs.
- d. Administrator Comments- Mrs. Schippert informed the board that Caleb Parker had submitted a resignation for his position of Senior Service Professional. Discussion was held. Dr. Tungate moved to pass a resolution of appreciation to recognize Mr. Parker's years of service with ICPHD. Motion seconded by Mrs. Breymeyer and approved by voice vote.

EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees: N/A

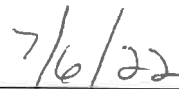
OLD BUSINESS: No old business.

NEW BUSINESS: No new business.

ADJOURNMENT: Dr. Zumwalt made a motion, seconded by Mrs. Offill, to adjourn at 6:58 PM on Wednesday, May 4, 2022. Motion approved by unanimous voice vote. The next scheduled full Board of Health meeting is Wednesday, July 6, 2022, at 6:00 PM in the Iroquois County Administrative Center boardroom.



Lisa Breymeyer, Secretary
Iroquois County Public Health Department
Board of Health



Date