

**Iroquois County Public Health Department
Board of Health (BOH)
1001 E. Grant
Watseka, IL 60970
August 8th, 2022, at 6:00pm**

MEMBERS PRESENT:

Mrs. Michelle Fairley, President
Mrs. Barbara Offill
Dr. Rodney Yergler
Ms. Susie Legan
Dr. Aravind Reddy

MEMBERS ABSENT:

Mrs. Lisa Breymeyer, Secretary
Dr. Philip Zumwalt, Vice-President

OTHERS PRESENT:

Mrs. Dee Ann Schippert
Mr. Eric Ceci
Mr. Tyler Robinson
Mrs. Gina Greene
Mrs. Taylor Eades
Mrs. Sandra Sikma
Mr. Michael McTaggart
Mr. Cylis J. West
Mr. Taylor Eades
Mrs. Judy McCann
Mrs. Jane Newell
Mr. Toby Schippert

CALL MEETING TO ORDER: Susie Legan, at the request of Michelle Fairley, called the Iroquois County Public Health Department Board of Health meeting to order at 6:05 P.M. on Monday, August 8, 2022, in the Iroquois County Administrative Center board room. Roll call was taken.

APPROVE AGENDA: After reviewing the proposed agenda, Barbara Offill made a motion to approve the agenda. The motion was seconded by Dr. Aravind Reddy and approved by voice vote.

PUBLIC COMMENTS: Mrs. Gina Greene spoke of her time at the Iroquois County Public Health Department after making her resignation known to be August 11th. She spoke of her circumstances and experience at the ICPHD after one year of employment. Gina spoke of her frustrations and her concerns. Gina then expressed her availability for questions. There were no further public comments.

APPROVAL OF JULY 6 MEETING MINUTES: A copy of the July 6, 2022 Board of Health meeting minutes was distributed for review and approval. Susie Legan made a motion to approve the July 6, 2022 meeting minutes as presented. Motion seconded by Dr. Aravind Reddy and was approved by voice vote.

REVIEW AND APPROVAL OF CLAIMS FOR JULY 2022: A claims listing for July 2022 was distributed for review and approval. Susie Legan asked about the respite grant through ESS. Dee Ann Schippert stated the funds come through the Respite Program within Senior Services. Michelle Fairley, President, asked why local health protection grant money was going back to IDPH. Dee Ann Schippert stated this was the first year that local health protection grant money was being sent back to IDPH. She went on to say that a director was not informed about more time being needed in specific grants and that it would not happen again. President Michelle Fairley requested a calendar or grant schedule so everyone is on the same page on how grants are tracked with deadlines. She also asked about the Stericycle grant and its due date. Susie Legan made a motion to approve the claims for July 2022 as presented. Motion Seconded by Dr. Aravind Reddy. Approved by roll call vote: Aye – Michelle Fairley, Susie Legan, Barb Offill, Dr. Yergler, & Dr. Reddy. Absent – Lisa Breymeyer & Dr. Zumwalt

ICPHD ADMINISTRATOR DEE ANN SCHIPPERT:

- A. **Grants & Contracts Update:** Michelle Fairley, expressed her concerns about the renewal of grants. Michelle discussed concerns regarding the increase in costs and how that would affect the department going forward.
- B. **ICPHD Program Update:** Dee Ann Schippert detailed 8 food sanitation inspections, 33 temporary food permits, 3 boil orders, one plan submittal, one reopening, and one food complaint that was investigated and settled before ICPHD intervention. Reported were 23 water sample kits, 2 new well inspections, 4 new well permits, 7 permits for sealing wells, 6 sealed well inspections, 5 private sewer inspections and 6 permits. 1 waste hauler truck, 50 mosquito samples for West Nile all negative, 11 tobacco complaints, 12 radon kits, 1 nuisance complaint, and 1 tanning inspection. 111 childhood immunizations, 6 adult immunizations, 1 pneumonia shot, 49 Covid-19 shots were given. There were 7 animal bites with 2 out of 3 of those cases being negative so far for rabies with one case where treatment was recommended.
- C. **Covid-19 Update:** In July, 246 new COVID-19 cases were documented by positive lab results. Michelle Fairley inquired about boosters and the need for them. Dee Ann Schippert stated that July's total is high but she believes once more guidance comes out from the CDC, she hopes people will take heed and schedule an appointment as a new school year is about to start. At this time, the health department vaccine supply is stable. More and more people are testing at home and are taking the necessary precautions.
- D. **Administrator Comments:** Dee explained there were 69 cases of lab tested Covid-19 the week prior. Michelle Fairley added that most people are handling the virus better. MPV was discussed. Dee explained how the Monkeypox Virus can be spread and who is predominantly at risk for severe illness. ICPHD is awaiting the arrival of flu vaccine.

EXECUTIVE SESSION – 5 ILCS 120/2(C): The Appointment, Employment, or Compensation of Public Employees: Motion made by Barbara Offill to move into executive session. Seconded by Dr. Aravind Reddy. Approved voice vote at 6:24pm

At 7:21 P.M, Barbara Offill moved to leave executive session and return to regular session. Seconded by Dr. Rodney Yergler. Approved by voice vote.

DISCUSSION AND APPROVAL OF FY2023 BUDGET INCLUDING TAX LEVY REQUEST:

Dee Ann Schippert pointed out that the two positions added during Covid-19 have been eliminated from the FY23 budget. Michelle Fairley inquired about the \$316k tax levy for next years budget. Dee Ann Schippert stated that the Board of Health approved the tax levy last year but the tax levy was decreased by the Iroquois County Board. Dee was not made aware of the decrease until the 1st installment of the tax levy. Susie Legan stated that drastic changes must be brought to the attention of all parties involved. Group insurance rates were then discussed. Mr. Michael McTaggart responded on behalf of the Iroquois County Board indicating a possible increase of 10% at most. The budget already reflects the potential increase of 10%. Utility costs were discussed. Michelle Fairley, President, added \$5,000 to cover the increase in utility costs going into FY23. Dee Ann Schippert said that in October, the budget will need to be reopened due to more grants becoming available. The board then discussed a 3% raise across all health department employees for FY23. It came to the attention of the board that a vision and hearing machine with a broken wire may need to be replaced or fixed soon with an approximate cost of \$1,200 according to Mrs. Judy McCann. Michelle Fairley then inquired about Hidden in Plain Sight. Michelle Fairley discussed an email that was received pertaining to paying for a single audit. Mr. Michael

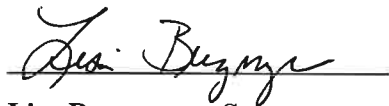
McTaggart explained that a single audit is being performed on Iroquois County as a requirement. Dee Ann Schippert conveyed that the county, as a whole, requires the audit but ICPHD programs do not require them independently. Dee Ann Schippert stated that payment of the audit can not come from grant money, but rather the tax levy. A motion was made to approve the budget with an increase of \$5,000 to utilities by Dr. Rodney Yergler. Seconded by Susie Legan. A unanimous roll call vote approved the motion: Aye – Michelle Fairley, Susie Legan, Barb Offill, Dr. Yergler, & Dr. Reddy. Absent – Lisa Breymeyer & Dr. Zumwalt. Dee Ann Schippert noted she wanted to make it abundantly clear the requested tax levy is \$316,000 for FY23.

DISCUSSION AND ACTION ON SENIOR SERVICES COMMUNITY CARE PROGRAM ON-CALL REIMBURSEMENT: Dee Ann Schippert explained that to receive a phone call while on-call is very rare, but a requirement of the Senior Service grant. Due to no longer hosting the APS program, on-call activities are minimal. A motion was made by Susie Legan to reduce the compensation from 2 days to 1 day of reimbursement for on-call Senior Services. Seconded by Barbara Offill with a unanimous voice vote.

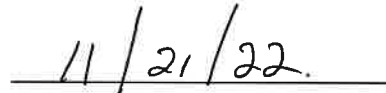
OLD BUSINESS: N/A

NEW BUSINESS: N/A

ADJOURNMENT: Mrs. Barbara Offill made a motion to adjourn at 8:25pm. Seconded by Dr. Rodney Yergler on Monday, August 8, 2022. Motion approved by unanimous voice vote.



Lisa Breymeyer, Secretary



Date

Iroquois County, Public Health Department

Board of Health

