



**Iroquois County Public Health Department
Board of Health Finance Committee
1001 E. Grant
Watseka, IL 60970
December 6, 2023 at 12:00 PM**

MEMBERS PRESENT:

Dr. Philip Zumwalt, Chairman
Barbara Offill, Vice President
Lisa Breymeyer, Secretary

MEMBERS ABSENT:

OTHERS PRESENT:

Eric Ceci, ICPHD
Tyler Robinson, ICPHD

CALL MEETING TO ORDER: Dr. Zumwalt, Chairman, called the Iroquois County Public Health Department Board of Health Finance Committee meeting to order at 12:01PM on Wednesday, December 6, 2023, in the Iroquois County Public Health Department Administration Office. Roll call was taken.

APPROVE AGENDA: Lisa Breymeyer made a motion to approve the agenda. Motion seconded by Barbara Offill and approved by voice vote.

PUBLIC COMMENTS: N/A

REVIEW AND APPROVAL OF CLAIMS FOR NOVEMBER 2023: A claims listing for November 2023 was reviewed for approval. Eric Ceci detailed a claim regarding the advertisement of COVID-19 and Flu vaccines on local radio in an effort to increase vaccination. Eric explained that the vaccine advertisement was covered in full by a grant. Barbara Offill made a motion to approve the November 2023 claims as submitted. Motion seconded by Lisa Breymeyer and approved by roll call vote: Aye – Dr. Zumwalt, Lisa Breymeyer, and Barbara Offill.

REVIEW FINANCIAL DATA FOR NOVEMBER 2023: A copy of ICPHD's cash balance as of December 6, 2023 was distributed for review. A copy of the ICPHD grants and contracts list was distributed for review and discussion. Eric Ceci detailed the FY2024 Emergency Senior Services grant agreement. The grant was signed and is now awaiting final authorization by IDOA. Eric Ceci discussed a plan to increase the five lowest paid ICPHD employees' salaries by 45¢ per hour for FY 2024.

REVIEW OF ICPHD PROGRAM SUMMARY REPORT: A copy of ICPHD's program summary report was distributed for review and discussion. Discussion was held regarding a food complaint involving an individual selling food out of their home without a permit.

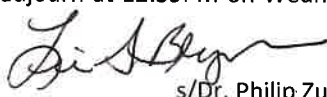
WATER SAMPLE FEE SCHEDULE: Discussion was held regarding water sample fees incurred by the Iroquois County Public Health Department. Lisa Breymeyer made a motion to recommend the Iroquois County Board of Health review new water sample fees. Motion seconded by Barbara Offill and approved by roll call vote. Aye – Lisa Breymeyer, Barbara Offill and Dr. Philip Zumwalt.

EXECUTIVE SESSION – 5 ILCS 120/2[c]: THE APPOINTMENT, EMPLOYMENT, OR COMPENSATION OF PUBLIC EMPLOYEES: Executive Session was not needed.

OLD BUSINESS: Eric Ceci detailed the current staffing needs of ICPHD and the strategy going forward.

NEW BUSINESS: Eric Ceci explained that ICPHD has entered a new fiscal year as of December 1st, 2023 and discussed year end training for public health employees.

ADJOURNMENT: Barbara Offill made a motion, seconded by Dr. Zumwalt, to adjourn at 12:59PM on Wednesday, December 6th, 2023. Motion approved by unanimous voice vote.


s/Dr. Philip Zumwalt
s/Lisa Breymeyer

1/8/24